

**ANNUAL STATISTICAL RETURN**  
(as required by The Code: Para 286(5))

for year ending 31st December 20

**PRESBYTERY**

**CONGREGATION**

**CURRENCY**       Sterling       Euro

**CONGREGATIONAL CERTIFICATION**  
The undersigned certify that they have reviewed this return and, to the best of their knowledge and belief, believe that it is accurate and correctly completed.

Minister

Treasurer

Date signed

**PRESBYTERY CERTIFICATION**  
The undersigned certify that they have reviewed this return and, to the best of their knowledge and belief, believe that it is accurate and correctly completed.

Moderator

Clerk of Presbytery

Signed at

Date signed

Completed sheets should be forwarded to Presbytery on or before the date notified by Presbytery Finance Committee.  
Please refer to the accompanying notes when completing this return.

Excel version of return - [www.presbyterianireland.org/resources/index.html](http://www.presbyterianireland.org/resources/index.html)

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 1 - MINISTERIAL INFORMATION

#### 1.1 MINISTER'S STIPEND (See Note)

STIPEND   GA

#### 1.2 MINISTER'S OTHER INCOME (See Note)

##### OTHER INCOME

Augmentation from Central Ministry Fund   GA

Other grants from Central Ministry Fund

Clerkships, Chaplaincies, Convenerships etc.

Interest on Bequests (incl. General Investment Fund)

Interest on Endowments (voted by Committee)

Rents (from Church Property and Manse farms)

Grants from other Funds of the Church (excl. exp's)

Other income not already included

TOTAL OTHER INCOME

TOTAL MINISTER'S INCOME   GA

#### 1.3 MINISTER'S EXPENSES (See Note)

Expenses agreed by Congregational Committee

Other expenses paid to or on behalf of minister

Expenses received from Central Funds

TOTAL MINISTERIAL EXPENSES   GA

**CONTROL TOTAL (Total of boxes 1.29 and 1.33)**

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 2 - GENERAL CONGREGATIONAL INFORMATION

#### 2.1 FAMILIES / PERSONS CONNECTED (See Note)

All families under pastoral care of Congregation	2.10		GA
Persons of all ages included in 2.10	2.11		GA
Persons included in 2.11 who are aged			
Under 18	2.12		
19 to 64	2.13		
Over 65	2.14		
TOTAL	2.15		

#### 2.2 FREEWILL OFFERING (See Note)

Families who contribute to Freewill Offering	2.20		GA
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#### 2.3 ATTENDANCE (See Note)

Average attendance at Sunday Worship			
Morning	2.30		GA
Evening	2.31		
TOTAL	2.32		

#### 2.4 SACRAMENT OF BAPTISM

Infants	2.40		
Adults	2.41		
TOTAL	2.42		GA

#### 2.5 SACRAMENT OF COMMUNION

Persons admitted to the Lord's Table for the first time.			
Under 18	2.50		
Over 18	2.51		
TOTAL	2.52		GA
Persons on the Communion Roll.	2.53		GA
Has Communion Roll been updated in the last 3 years?	2.54	YES/NO	
Persons on the Communion Roll who have attended at least one Communion during the year.	2.55		GA

#### 2.6 KIRK SESSION (See Note)

Ruling Elders in Kirk Session			
Male	2.60		
Female	2.61		
TOTAL	2.62		GA
No. enrolled in Childrens and Youth Ministeries under control of Kirk Session	2.63		GA

If Interim Session tick here	<input type="checkbox"/>
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# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 2 - GENERAL CONGREGATIONAL INFORMATION

#### 2.7 PERSONNEL

In addition to an ordained minister, how many other people do you have in the following categories?

Associate, Assistant or other ordained	2.70	<input type="text"/>	
Deaconess	2.71	<input type="text"/>	
Organist	2.72	<input type="text"/>	
Cleaner / Caretaker	2.73	<input type="text"/>	
Secretary / Administrator	2.74	<input type="text"/>	
Pastoral Worker	2.75	<input type="text"/>	
Youth / Family Worker	2.76	<input type="text"/>	
Musical Director	2.77	<input type="text"/>	
Other (Please specify)	2.78	<input type="text"/>	
Total Personnel	2.79		<input type="text"/>

#### 2.8 GENERAL ASSEMBLY

Has your congregation completed and sent to the General Secretary's Office, Assembly Buildings, the form of Commission for your Representative Elder to the General Assembly ?

2.80

**CONTROL TOTAL (Total of boxes 2.10 to 2.79)**

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN SECTION 3 - SUMMARY OF FUNDS

Enter Losses and Overdrawn Balances as negative figures e.g -1,234, negative figures will appear in brackets

	NAME OF FUND	Income	Transfers In	Expenditure	Transfers Out	Surplus (Deficit)	Gains (Losses)	Balance at Start (See Note)	Balance at End
<b>UNRESTRICTED FUNDS</b>									
3.01	General Fund								
3.02	Designated Funds (Sup Sheet)								
3.03	<b>Total Unrestricted Funds</b>								
<b>RESTRICTED CONGREGATIONAL PROPERTY FUNDS</b>									
3.04	Renovation Fund								
3.05	Property Fund								
3.06	<b>Total Property</b>								
<b>RESTRICTED CONGREGATIONAL MISSIONS AND CHARITIES FUND</b>									
3.07	United Appeal								
3.08	General Missions Fund								
3.09	Others (Supplementary Sheet)								
3.10	<b>Total Mission &amp; Charity</b>								
<b>OTHER RESTRICTED CONGREGATIONAL FUNDS</b>									
3.11									
3.12									
3.13									
3.14									
3.15	Others (Supplementary Sheet)								
3.16	<b>Total Other Restricted</b>								
<b>RESTRICTED ORGANISATIONAL FUNDS</b>									
3.17									
3.18									
3.19									
3.20									
3.21									
3.22									
3.23									
3.24	Others (Supplementary Sheet)								
3.25	<b>Total Organisational</b>								
3.26	<b>Total Restricted Funds</b>								
<b>ENDOWMENT FUNDS</b>									
3.27									
3.28									
3.29									
3.30									
3.31									
3.32	<b>Total Endowment Funds</b>								
3.33	<b>TOTAL FUNDS</b>								

MUST AGREE TO

BOX 4.70

Transfers  
Out

BOX 5.50

Transfers  
In

**THE PRESBYTERIAN CHURCH IN IRELAND**  
**ANNUAL STATISTICAL RETURN**  
**SECTION 3 - SUMMARY OF FUNDS - SUPPLEMENTARY SHEET**

NAME OF FUND	Income	Transfers In	Expenditure	Transfers Out	Surplus (Deficit)	Gains (Losses)	Balance at Start (See Note)	Balance at End
<b>DESIGNATED FUNDS</b>								
3.02 Total Designated Funds								
<b>OTHER RESTRICTED CONGREGATIONAL MISSIONS AND CHARITIES FUNDS</b>								
3.09 Total Other Missions & Charities								
<b>OTHER RESTRICTED CONGREGATIONAL FUNDS</b>								
3.15 Total Other Congregational								
<b>OTHER RESTRICTED ORGANISATIONAL FUNDS</b>								
3.24 Total Other Organisational								

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 4 - SUMMARY OF INCOME

#### UNRESTRICTED FUNDS

<b>Specified Sources (See Note)</b>	<b>4.10</b>		
Weekly Freewill Offering	4.11		
Income for Stipend	4.12		
Income for the Central Ministry Fund	4.13		
Collections for General Congregational Funds (incl Loose)	4.14		
Gift Aid reclaimed on the above	4.15		
<b>Total Specified Sources</b>	<b>4.16</b>		GA
Other Income Sources (do not include transfers in - See Note)	4.20		GA
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>4.40</b>		
<b>RESTRICTED FUNDS</b>			
Property Funds	4.50		GA
Congregational Missions and Charities Funds	4.51		GA
Other Congregational Funds	4.52		GA
Organisational Funds	4.53		GA
<b>TOTAL RESTRICTED FUNDS</b>	<b>4.54</b>		
<b>ENDOWMENT FUNDS</b>	<b>4.60</b>		GA
<b>TOTAL INCOME</b>	<b>4.70</b>		GA

MUST AGREE  
TO SECTION 3

#### ASSESSABLE INCOME

At the General Assembly in June 2011 it was agreed that Assessments on congregations would, with effect from 1 January 2013, be based on "Assessable Income" rather than Stipend. Assessable Income is defined in The Code Para 235(1) - See Supplementary Reports to the General Assembly Page EE. Please record your congregations assessable income for 2011 below as this will be used as the basis for calculating your congregations assessments for 2013

Specified Sources (box 4.16)	4.80	
Net Rental income for general purposes*	4.81	
Income earned on general bequests (do not include amount of bequest)	4.82	
Other general income on which no restriction applied by the donor **	4.83	
<b>TOTAL ASSESSABLE INCOME</b>	<b>4.84</b>	

\* Rental Income retained for general purposes less related expenditure including financing costs on related loans

\*\* include any Gift Aid reclaimed

See Guidances Notes for details of what is not included in Assessable Income

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 5 - SUMMARY OF EXPENDITURE

#### UNRESTRICTED FUNDS

<b>Congregational Assessments (See Note)</b>	<b>5.10</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>Salaries and Allowances</b>				
<b>Minister in active duty</b>				
Stipend	5.11		<input style="width: 80px; height: 20px;" type="text"/>	
Minister's Expenses	5.12		<input style="width: 80px; height: 20px;" type="text"/>	
Allowance in lieu of manse	5.13		<input style="width: 80px; height: 20px;" type="text"/>	
Interest on Investments	5.14		<input style="width: 80px; height: 20px;" type="text"/>	
<b>Total Minister</b>	<b>5.15</b>		<input style="width: 80px; height: 20px;" type="text"/>	
<b>Other Staff (including expenses)</b>	<b>5.16</b>		<input style="width: 80px; height: 20px;" type="text"/>	
<b>Total Salaries and Allowances</b>	<b>5.17</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>National Insurance on Stipend</b>	<b>5.18</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>Other Congregational Expenses (See Note)</b>	<b>5.19</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>Designated Funds</b>	<b>5.20</b>		<input style="width: 80px; height: 20px;" type="text"/>	-
<b>UNRESTRICTED FUNDS TOTAL EXPENDITURE</b>	<b>5.21</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>RESTRICTED FUNDS</b>				
Property Funds	5.30		<input style="width: 80px; height: 20px;" type="text"/>	GA
Congregational Missions and Charities Funds				
United Appeal	5.31		<input style="width: 80px; height: 20px;" type="text"/>	GA
Other Missions and Charities	5.32		<input style="width: 80px; height: 20px;" type="text"/>	GA
Other Congregational Funds	5.33		<input style="width: 80px; height: 20px;" type="text"/>	GA
Organisational Funds	5.34		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>TOTAL RESTRICTED FUNDS</b>			<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>ENDOWMENT FUNDS</b>	<b>5.40</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA
<b>TOTAL EXPENDITURE</b>	<b>5.50</b>		<input style="width: 80px; height: 20px;" type="text"/>	GA

MUST AGREE  
TO SECTION 3

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 6 - INVESTMENTS AND NON-BANK LOANS

#### INVESTMENT SUMMARY

<b>AT VALUATION</b>		General Investment Fund	Other	Total
At Start of Year	6.05			
Purchased During the Year	6.10			
Disposal Proceeds	6.15			
Increase in Value	6.20			
Decrease in Value	6.25			
At end of year	6.30			
				GA
				To Section 7 (See Note below)

#### NON BANK LOANS

		Total
At Start of Year	6.35	
Received During Year	6.40	
Repaid During Year	6.45	
At end of year	6.50	
		GA
		To Section 7 (See Note below)

The Guidance Notes indicate that for 2011 the minimum requirement is to prepare a Balance Sheet / Statement of Assets and Liabilities (Section 7) showing Bank Balances and Fund Balances. There is no need for 2011 to include Investments and Non Bank Loans although this Section (Section 6) should still be completed. Congregations that wish to show Investments, non bank loans and any other assets or liabilities on their Balance Sheet / Statement of Assets and Liabilities may do so but they will have to allocated these to a Fund to ensure the Balance Sheet / Statement of Assets and Liabilities remains in balance.

# THE PRESBYTERIAN CHURCH IN IRELAND

## ANNUAL STATISTICAL RETURN

### SECTION 7- BALANCE SHEET OR STATEMENT OF ASSETS / LIABILITIES

<b>FIXED ASSETS</b>	7.10		
<b>INVESTMENTS</b> (Section 6)	7.20		
<b>CURRENT ASSETS</b>	7.30		
Bank and Cash Balances (see below)	7.31		
Debtors (Amounts Owed)	7.32		
<b>TOTAL CURRENT ASSETS</b>	7.33		
<b>TOTAL ASSETS</b>	7.40		
<b>CURRENT LIABILITIES</b>	7.50		
Bank Overdrafts (see below)	7.51		
Non Bank Loans (Section 6)	7.52		
Liabilities (Amounts Payable)	7.53		
<b>TOTAL CURRENT LIABILITIES</b>	7.54		
<b>NET ASSETS</b>	7.60		
<b>FUND BALANCES</b>			
Unrestricted Funds (Section 3)	7.70		
Restricted Funds (Section 3)	7.80		
Endowment Funds (Section 3)	7.90		
<b>TOTAL FUND BALANCES (Per Section 3, Box 3.33)</b>			
	<b>MUST AGREE TO BOX</b>		<b>7.60</b>

	In Credit	Overdrawn
1 Cash in Hand		
2		
3		
4		
5		
6		
8		
8		
9		
10		
11		
12		
13		
14		
15		
<b>TOTAL</b>		
	To Box 7.31	To Box 7.51

# THE PRESBYTERIAN CHURCH IN IRELAND

## TABLES FOR GENERAL ASEMBLY DIRECTORY

If you have completed the spreadsheet version of the Annual Statistical Return the Tables below will be completed automatically. Please return this Section to the Financial Secretary's Office as it will assist in preparing the summary of Returns for the General Assembly.

**There is no need to complete this Section if you are completing the Annual Statistical Return manually.**

### DIRECTORY TABLE 1

MINISTERIAL INCOME				CONGREGATIONAL INFORMATION									
Mins Stipend	CMF Augment'n	Total Income	Allow. Exps.	Families	Persons All Age	Contribs WFO/Stip	Morning Worship	Baptisms	Lord's Table	Commun Roll	One Commun	Ruling Elders	Children & Youth
Box 1.10	Box 1.20	Box 1.29	Box 1.33	Box 2.10	Box 2.11	Box 2.20	Box 2.30	Box 2.42	Box 2.52	Box 2.53	Box 2.55	Box 2.62	Box 2.63
£ / €	£ / €	£ / €	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.

### DIRECTORY TABLE 2

UNRESTRICTED FUNDS					RESTRICTED FUNDS									BALANCES			
INCOME		EXPENDITURE			INCOME				EXPENDITURE					Total Funds		Unrestricted Funds	
Spec. Sources	Other Income	Assess.	Salary & Allow.	Other	Received for Property	Mission Charities	Other Income	Income of Organisations	Property	United Appeal	Mission Charities	Others	Organisations	Opening	Closing	Opening	Closing
Box 4.16	Box 4.20	Box 5.10	Box 5.17	Box 5.18+	Box 4.50	Box 4.51	Box 4.52+	Box 4.53	Box 5.30	Box 5.31	Box 5.32	Box 5.33+	Box 5.34	Box 3.33	Box 3.33	Box 3.03	Box 3.03
£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €	£ / €