Presbyterian Church in Ireland Taking Care Two

**::12.10 RECoRD oF MEETING FoRM**

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| --- |
| date of Meeting: |
| names of those present: |
| details of concern (be clear about what is fact): |
| What has the child/young person said (if anything): |

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| **Decision reached** – choose at least one of the following options: please tick those selected. | |
|  | 1. Take no further action. Why? |
|  | 2. Talk to the parents/carers. Why?  Who will do this? |
|  | 3. arrange a discussion with an outside body. Why?  With whom?  Who will do this? |
|  | 4. Make a formal report to social services or police/an garda síochána. Why?  Who will do this? |
|  | 5. has the Taking Care office been contacted for advice or to report? |

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| **Signatures of those present:** | **Print Name:** |
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